## **JOB DESCRIPTION**

Job Title: <u>Line Cook</u>

Department: Kitchen

Reports to: Kitchen Manager

#### **SUMMARY**

Primary responsibility is to cook the prepared food items in the prescribed methods. Must ensure that all food products have been prepared correctly before cooking.

#### PRIMARY RESPONSIBILITIES

- 1. Arrive on time and ready to work.
- 2. Ensure that proper preparation procedures have been completed.
- 3. Prepare the cooking areas for the shift.
- 4. Maintain the highest level of food quality obtainable.
- 5. Communicate with coworkers, waitstaff, and management.
- 6. Become aware of what is happening in the dining room (e.g. arrival of a large group).
- 7. Account for every food item used.
- 8. Maintain a clean and safe kitchen.
- 9. Follow all health and safety regulations prescribed.
- 10. Follow all the restaurant regulations prescribed.
- 11. Control and limit waste.
- 12. Communicate problems and ideas to management.
- 13. Attend all meetings.
- 14. Fill out all forms required.
- 15. Maintain all kitchen equipment and utensils.
- 16. Keep every area of the kitchen clean and organized.
- 17. Follow the proper rotation procedures.
- 18. Label and date products used.
- 19. Follow management instructions and suggestions.

#### ADDITIONAL RESPONSIBILITIES

All other duties as assigned.

### **KNOWLEDGE AND SKILL REQUIREMENTS**

- 1. One year of cooking experience and/or Associate's degree in culinary arts field.
- 2. Knife skills.
- 3. Knowledge of HACCP.

4. Basic cooking knowledge.

# **WORKING CONDITIONS**

High noise levels, hot, must be able to lift 50+ pounds.